



FREDERICK COUNTY GOVERNMENT

Jan H. Gardner
County Executive

DIVISION OF FINANCE

Department of Procurement & Contracting

Lori L. Depies, CPA, Division Director
Diane Fouche, CPPB, Director

December 21, 2015

Request for Proposal No. 16-120
Child Well-Being Community Needs Assessment and
Strategic Plan for the Office of Children and Families
Addendum No. 1

This addendum contains revisions, clarifications, and information pertinent to the Request for Proposal (RFP) for the title project and shall supplement, amend, and become part of the solicitation. All responses shall be based on the solicitation TOGETHER with this Addendum.

Acknowledgment of this addendum shall be submitted with the response. Failure to acknowledge addenda may subject the Contractor to disqualification.

The Proposal Due Date has been changed to January 7, 2016 at 3:00 p.m.

REVISIONS:

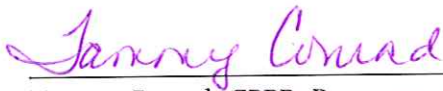
Delete Sections 2.3 through 2.5 in their entirety.

Replace Section 2.6 with the following:

- 2.6 The completed Child-Well Being Community Needs Assessment of Frederick County shall include:
- 2.6.1 An Executive Summary;
 - 2.6.2 Background Information;
 - 2.6.3 The role of the LMB;
 - 2.6.4 A snapshot of Frederick County;
 - 2.6.5 The community needs assessment shall investigate all eight (8) child well-being results and the indicators associated with the results;
 - 2.6.6 The community needs assessment shall investigate all four (4) strategic goals;
 - 2.6.7 For each indicator and strategic goal, the Contractor shall include a historical part and a forecast part that shows where the indicator is headed if nothing is done;
 - 2.6.8 The Contractor shall identify priority indicators from this community needs assessment and obtain information about the causes and forces that are affecting each indicator;
 - 2.6.9 A review of the data related to the indicators and results;
 - 2.6.10 A review of the data related to the strategic goals;
 - 2.6.11 A review of other pertinent data;
 - 2.6.12 Youth Engagement and input;
 - 2.6.13 Family input;
 - 2.6.14 Information and input from stakeholders and community partners;
 - 2.6.15 Community feedback (e.g. focus groups, community forums, and phone and/or web-based surveys);
 - 2.6.16 Community resource mapping including services within the full continuum of care from all public and private child-serving agencies;
 - 2.6.17 identification of community strengths;
 - 2.6.18 identification of most critical community needs;

- 2.6.19 identification of gaps and overlaps in human services;
- 2.6.20 planning implications and recommendations; and
- 2.6.21 Conclusions.

Except as noted herein, all terms and conditions of the document referenced, as heretofore changed, remain unchanged and in full force and effect.



Tammy Conrad, CPPB, Procurement Analyst
Department of Procurement & Contracting